

CHIEF LOCAL ELECTED OFFICIALS MEETING

Friday March 10, 2023

Immediately following the NWPB Job Connect Meeting

Microsoft Teams Virtual Meeting

Use calendar link or Call in: (724) 761-2341 Passcode: 890 172 313#

AGENDA

- 1) Welcome, *Commissioner Bob Snyder, Chair*
- 2) Meeting will be **RECORDED** and **AGENDA POSTED IN CHAT**, *Carrie*
- 3) Roll Call / Visitor Recognition – *Carrie*
- 4) **Public Comments** – *Commissioner Bob Snyder, Chair*

- 5) **Approval of Consent Agenda, Chair Commissioner Bob Snyder**
 - *Board Staff Will Give Brief Summary Of Each Item Prior To Full Vote**
 - a. Approval of January 13, 2023 Minutes and February 1, 2023
 - b. Accept The Statement Of Work Quarterly Reports for Title I and Operator *Lisa M*
 - i. Title I
 - ii. Operator
 - c. Accept The ETPL Policy Revision *Carrie*
 - i. ETPL Red line
 - ii. ETPL Final Draft
 - d. Accept The Updated Limited English Proficiency Plans (LEP) *Susan*
 - i. PA CareerLink® Oil Region
 - ii. PA CareerLink® Erie County
 - e. Accept the Q2 PY 22-23 Performance Measures *Lisa M*
 - f. Accept the PY21 Performance Measures *Lisa M*
 - Employment Rate Second Quarter After Exit
 - Median Earnings 2nd Quarter After Exit
 - g. Accept the PY22 Bonding Audit Plan Reconciliation Letter *Susan*
 - h. Accept the Operator Quality Review *Susan*
 - i. Any items to sever for discussion -or- motion to keep whole**
 - j. Vote on accepting the Consent Agenda**

- 6) *Review of Previous Action Items – None*

- 7) *Updates from the Chair – Lisa Miller*
 - a. Informational: PY23 Slate of Officers: Must Be Seated By April 15. Take effect July 1, 2023
 - Chair: Bobbie Jones, Business, Venango
 - Vice Chair: Brad Tisdale, Apprenticeships, Erie
 - Treasurer: Jim Decker, Business, Warren
 - Secretary: Juanice Vega, Higher Ed, Clarion
 - Jill Foy, Economic Development, Forest
 - Travis Crytzer, Small Business, Crawford
 - b. Membership Update
 - Will Price, Youth Agency (Goes Toward 20% Workforce), United Way of Venango, Forest Rep
 - c. New Conflict of Interest Form —*Lisa M*

- 8) *Fiscal items – Diona Brick*
 - a. Fiscal Report**
 - b. Approval of Fiscal Report VOTE**
 - c. Other Items of Note

9) Other Business

a. Board Staff Report Highlights, *Lisa Miller*

- April Board and CLEO meetings cancelled
- May Executive Committee Meeting April 28 instead of May 5
- May Board meeting incredibly important to have quorum
- Introduce New PFP Staff
 - Information and Communication Specialist: Jennifer Ashbaugh
 - Admin Assistant/Board Coordinator:
 - Program Specialist: Update
- Additional items of interest

b. Other Items As Needed

10) Executive Session: As Needed

11) Adjourn

Next Board Meeting: Friday, May 12, 2023

ITEMS IN BOLD REQUIRE A VOTE

Resources: • Acronym List • Conflict of Interest Info • Abstention/Conflict of Interest Form • ETPL • HPO • Attendance
• NWPA Job Connect Staff Report • Operator • Rapid Response • Title I
• Most Recent Common Measures Performance Report • PY22 IFA • WDA Profile
• Committee Reports • Committee Membership List • Board Membership List
• PA CareerLink® Services For Businesses